

RSS PAC Meeting Minutes February 18, 2025

7:00pm ... In-Person (RSS Library) and ZOOM		
Chair (In-Person RSS Library, and Zoom Facilitator): Tamara Ebl (<i>President</i>)		
In-Person Attendees (RSS Library): Hugh Alexander (Principal) Teresa Banka, Kara Cooper, Barry Ebl, Dan Favell, Sue Holt, Amanda Kraft, Angela Scheming		
Zoom Attendees: Kyla Bausch, Jessica Bauer, Keri Hayashi, Cheryl Hendrickson, Maria Elena Montoya, Alison Schneider, Andrew Simms, Debbie Smith, Victoria Sweetman, Linna Tomlinson		
ITEM	DISCUSSION/ACTION	PRESENTER
1.0 CALL TO ORDER	7:00pm	T. Ebl (Chair)
1.1 Acknowledgement	The RSS-PAC Executive respectfully acknowledges, with gratitude, that we are privileged to be guests on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.	Tamara Ebl (Chair)
1.2 Adoption of Agenda	Motion made by Tamara Ebl: To adopt the agenda as presented. Seconded by Dan Favell. <i>No objections. Approved by general consent.</i>	Tamara Ebl (Chair)
1.3 Approval of Meeting Minutes of November 19, 2024	Motion made by Tamara Ebl: To adopt the Minutes of the November 19, 2024 meeting as presented. Seconded by Dan Favell. <i>No objections. Approved by general consent.</i> https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/	Tamara Ebl (Chair)
1.4 Business Arising from Minutes of November 19, 2024: 3.1: Fall2024 50/50 Draw Results: <i>To be discussed as part of Treasurer Report (below) ...</i> 3.2: Spring2025 Funding Requests (including RSS Grad Parent Committee Funding Request) STATUS: <i>To be discussed as part of President Report (below) ...</i> 3.4: Impact on RSS Grad / Prom / Commencement Ceremonies in the event of potential Teachers' strike Response from RSS Admin: <i>"As they did when there was a strike about 10 years ago, grad events will still go ahead if there is something that happens this year. We may be wrong, but we [think] the teacher contract is for this entire year before the agreement expires."</i>		Tamara Ebl (Chair)
2.0 EXECUTIVE	rss.pacpresident@sd23.bc.ca	
President:	Tamara Ebl	
Vice-President:	Megan Elmhurst	
Past President:	Marie Howell	
Secretary:	Kara Cooper	
Treasurer:	Dan Favell	
COPAC Representative:	Amanda Kraft	

ITEM	DISCUSSION/ACTION	PRESENTER
3.0 STANDING ITEMS		
3.1 Treasurer's Report		Dan Favell (Treasurer)
	See Appendices A, B, C 3.1a: Motion made by Tamara Ebl: To accept the Treasurer's Report, as presented. Seconded by Kara Cooper. <i>No objections. Approved by general consent.</i> 3.1b: Thank You to the Trophy Den for \$500 donation to be used for an RSS-PAC Awards (Grad2025). Motion made by Tamara Ebl: To approve a 1 x \$500 RSS-PAC Award (Grad2025) to be paid to a 2025 RSS Grad from the General account (sponsored by the Trophy Den), recipient to be selected by RSS Admin (with RSS-PAC President to coordinate the application process, consistent with prior year). Seconded by Angela Scheming. <i>No objections. Approved by general consent.</i> 3.1c: Motion made by Tamara Ebl: To approve 4 x \$500 RSS-PAC Awards to be paid to 2025 RSS Grads from the unused balance remaining in the Gaming account raised from 50/50 draws, recipient to be selected by RSS Admin (with RSS-PAC President to coordinate the application process, consistent with prior year). Seconded by Dan Favel. <i>No objections. Approved by general consent.</i>	

ITEM	DISCUSSION/ACTION	PRESENTER
3.0 STANDING ITEMS		
3.2 President Report		Tamara Ebl (Chair)
3.2a: Spring2025 Funding Requests	- See Appendix B for list of 2025 Spring Funding Requests (listed in Treasurer's Report) - Discussion and debate ensued regarding the Leadership request (\$7,000 to attend the BC Student Leadership Conference Fall2025): ✓ Agreed to approve, consistent with what was approved for Fall2024 BC Student Leadership Conference, up to \$200 per student, for up to 20 students (for a maximum of \$4,000), to attend the Fall2025 BC Student Leadership Conference. - Discussion and debate ensued regarding the Athletics request (\$2,500-\$3,500 to replace Jr. Girls Basketball Uniforms): ✓ Thank You to Hugh Alexander (Principal) for agreeing to fund these uniforms instead using RSS Admin budget. ✓ Thank You to Dan Favell for offer to work with RSS in effort to find potential cost savings for the uniforms.	
3.2b: Motion	made by Tamara Ebl: <i>With the exception of the Leadership request (for which revised amount was agreed above) and the Athletics request (for which RSS has agreed to cover the cost) ... To approve – upon provision by RSS Admin of appropriate receipts and proof of purchase – reimbursement to RSS for items approved under Agenda Item 3.2a: Spring2025 Funding Requests, not to exceed approved maximum amounts for each item.</i> Seconded by Amanda Kraft. No objections. Approved by general consent. See Appendix B for notated listing of all items approved and resulting committed funding.	
3.2c: Motion	made by Tamara Ebl: To approve – upon provision by RSS Grad Parent Committee of appropriate receipts and proof of purchase – reimbursement to RSS Grad Parent Committee for items approved under Agenda Item 3.2a: Spring2025 Funding Requests, not to exceed approved maximum amounts for each item. Seconded by Dan Favell. No objections. Approved by general consent.	
3.2d: Motion	made by Dan Favell: To approve an online 50/50 raffle for Spring2025 to raise funds for RSS-PAC Awards for 2025/2026 Grads. Seconded by Tamara Ebl. No objections. Approved by general consent.	

ITEM	DISCUSSION/ACTION	PRESENTER
3.3 COPAC Representative Report www.copac.sd23.bc.ca https://bccpac.bc.ca/ Information Items from February 3, 2025 COPAC Meeting 3.3a: See Appendix D		Amanda Kraft (COPAC Rep)
3.4 RSS Administration Report https://rss.sd23.bc.ca RSS Priorities (Reminder) 1. Indigenous Ways of Learning 2. New Reporting and Assessment 3. Cultural and DEI (Diversity, Equity and Inclusion) Recent Activities and Upcoming Events: • Thank You: To PAC Executive volunteers and Parents/Guardians who are engaged and carving time out of their busy lives to support the RSS students. • Course Selections: It is course selection time for over 1900+ RSS students • Portables: RSS will be receiving 4 portables for next year, exact location on the property TBD. • RSS Café: The RSS Café has been closed since the Crystal Ball fire. The café is now gutted and will be renovated and ready to go in the Fall. In the meantime, RSS has entered a community partnership with the Catholic Church across the street (Rutland Road) to use their kitchen facilities (with a few upgrades in process to meet food safe regulations). • Upcoming Lunch Fundraisers: RSS Grad Parent Committee hosting a Rocking Hot Lunch March 11 sponsored by Milestones and Andres Electronics. RSS Grad Student Council arranging two days in April for Pacho Truck (Kelly O'Briens). • Sponge Bob the Musical: Next week, presented by Raven Theatre. Performances are in the RSS Forum and ticket can be purchased at the door or online via the RSS website. • Music Concert at RSS: Last Wednesday, well-attended. Great collaboration with Rutland's Middle Schools. • Staffing: Two staff off for Parental Leaves. • Parent/Teacher Conferences: March 6 ... If unable to attend, parents can always reach out to teachers for updates.		Guest: Hugh Alexander (Principal)

ITEM	DISCUSSION/ACTION	PRESENTER
3.5 RSS 2025 Grad Parent Committee Report <u>Executive (effective Oct 7, 2024)</u> Co-Chairs: Bonnie-Lee Gorda & Michelle Greer Co-Vice-Chairs: Dawn Douglas & Kyla Bauche Secretary: Kara Cooper Treasurer: Kim Martin Member at Large: Leah Bowman Fundraising Leads: Shannon Ward & Bonnie Siddon <u>Meetings</u> - Next Meeting: Monday March 3, 6pm (RSS library or Zoom) - Meetings will typically be held the first Monday of the month (if not a holiday). - All Parents, Guardians, and Host Families of 2025 RSS Grads are welcome to attend. <u>Contact & Information Updates</u> - There is a dedicated webpage for RSS Grad Parents on the RSS website - Updates also posted on RSS Grad Parents Facebook page rutlandseniorgradparents@gmail.com (with questions and/or to be added to their distribution list for updates) <u>Fundraising & Funding Considerations</u> Goal to raise \$45,000 for Prom, lanyards and travel mugs Columbia Bottle Drive: Drop off in clear bags, label with number 250-000-2025 – next in person drive is Saturday, March 8, 11am to 1pm. Hot Rocking Lunch sponsored by Milestones and Andres Electronics March 11 \$10 for a burger, chips and pop. February GC month: Skogies, & T-Bones can earn 20-25% profited – see FB for details - Spring (April 13 TBC) Grad Photos in Mission Creek – could be family shoots or Grad focus, 15 minute shoot for only \$150, with local photographer, includes several poses. WOW the Yard Signs – order by April 24 to arrive early May. Silence online auction: March 1 to 12. Items in by Feb 28, Call for donation items is underway. See details on Facebook and share broadly. <u>Key Date</u> Prom & Grad Walk: Friday, May 23, 2025 (confirmed)		Kara Cooper (RSS Grad Parent Committee, Secretary)

Meeting Adjourned: 8:45pm

Next Meetings (All Parents, Guardians, and Host Families are welcome to attend ... RSS Library and Zoom)

- March 2025 – No meeting (Spring Break)
- Tuesday, April 15, 2025 7:00pm
- Tuesday, May 27, 2025 7:00pm – PAC
 - Executive positions for nomination: President, Vice President, Treasurer, Secretary

Schedule and Agendas of upcoming RSS-PAC meetings, and Minutes of past meetings

- <https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/>

APPENDIX A: RSS-PAC Treasurer's Report Feb 18, 2025

		Committed Funds			Uncommitted	
Account	Bank Balance (Reconciled to Jan 31, 2025)	Uncleared Cheques #780	Approved Fall 2024 Funding <i>not yet paid</i>	Potential Spring 2025 Funding <i>not yet approved</i>	Available Funds	Notes
General	2,699.76				2,699.76	
Gaming	47,138.24	-6,124.15	-9,830.00	-31,043.00	141.09	1 & 2

Note 1: See Appendix B for detailed breakdown of approved amounts

Note 2: See Appendix C for detailed 50/50 raffle reconciliation

Note 3: All student award cheques have cleared the bank

APPENDIX B: RSS-PAC Treasurer's Report Feb 18, 2025

RSS-PAC Gaming Account Committed Funding

Purpose: To calculate the forecasted amount remaining in the Gaming bank account after accounting for committed funding

	Date	Description	Payee		Reference	Amount
Gaming Account Bank Balance @ Oct 31, 2024	October 31, 2025					\$ 52,138.29
	September 17, 2024	Sumire Shiozaki Student Award (2024 Grad)	Sumire Shiozaki	Cleared Nov 2, 2024	771	-500.00
	September 17, 2024	Eli Ebl Student Award (2024 Grad)	Eli Ebl	Cleared Nov 15, 2024	773	-500.00
	October 22, 2024	BCCPAC Annual Fees (Approved Sept 17)	Amanda Kraft	Cleared Nov 9, 2024	775	-100.00
	October 22, 2024	BC Student Leadership Conference Fees (\$3,600), Girls Volleyball Uniforms (\$1,594.97)	RSS	Cleared Nov 1, 2024	776	-5,194.97
	October 29, 2024	May 2024 Gaming License #151199	Dan Favell	Cleared Nov 14, 2024	777	-25.00
	November 30, 2025	Bank Fees				-2.00
	December 16-28, 2024	Raffle Proceeds				3,476.88
	December 31, 2024	Bank Fees				-2.00
	December 30, 2024	Nikky-Rae - Winter 50/50 Raffle Winner	Nikky Rae	Cleared Jan 15, 2025	778	-1,825.00
	December 28, 2024	Raffle Nexus Fees	Raffle Nexus	Cleared Jan 25, 2025	779	-408.80
	January 2, 2025	Raffle Proceeds				82.84
	January 31, 2025	Bank Fees				-2.00
Gaming Account Bank Balance @ Jan 31, 2025	January 31, 2025					\$ 47,138.24
Uncleared Cheques	February 18, 2025	Item Paid: #3 ... Music Festival Fees (\$2,065.00) Item Paid: #4 ... Math Games (\$535.56) Item Paid: #5 ... Alt Ed - Burger Baron Field Trip (\$67.93) Item Paid: #11 ... Mindfulness (\$2,142.54) Item Paid: #12 ... Food Chief Banners (\$1,129.44) Item Paid: #20 ... French 12 (\$183.68)	RSS		780	-6,124.15
Available Gaming Account Bank Balance @ Dec 31, 2024 after uncleared cheques						\$ 41,014.09
Committed Fall Funding for 2024/2025 Approved @ Oct 22, 2024 PAC meeting		2 RSS-PAC Awards (Grad2025)		Final amount to be determined pending proceeds of upcoming 50/50 Raffle(s)		-2,000.00
		3 RSS Music Department ... Festival Fees		\$2,065 paid (Chq#780) versus \$2,065 approved		
		4 Math Department ... Games		\$535.56 paid (Chq#780) versus \$560 approved		
		5 Grades 10-12 Alternative Education English ... Burger Baron FieldTrip (cross-curricular learning)		\$67.93 paid (Chq#780) versus \$100 approved		
		6 Inclusive Education ... 2 desk pedal bikes (supporting neurodivergent learners)		22 requested (\$2,089), 5 approved		-500.00
		7 Football Program ... 'Guardian Caps' to prevent concussions / head injuries				-500.00
		8 Spanish Classes ... Salsa Dance Lessons				-600.00
		10 Japanese Language Classes ... 'Fun Fridays' cultural experiences				-500.00
		11 Counselling Team ... Mindfulness Sessions (prior to Winter Break)		\$2,142.54 paid (Chq#780) versus \$2,450 approved		
		12 Indigenous Education ... 4 collapsible Food Chief banners		\$1,129.44 paid (Chq#780) versus \$200 approved		
		13 ELL Department ... To support Diversity, Equity & Inclusion Events [e.g., Multicultural Week (Nov 18- 22), Sharing Student Stories, Lunar New Year (January 29), Ramadan and Eid Celebrations (end of March), Asian Heritage month (May), and a number of Canadian recognized traditions and events (for example, Gingerbread Houses, St.Patrick's Day)]				-2,000.00
		14 Indigenous Learning Community ... Field Trip		\$2,500 requested (30 students), \$20/student up to 30 students = \$600max approved		-600.00
		15 Sewing Club ... sewing project supplies to remove financial barriers for students to participate in Sewing Club				-500.00
		16 Sewing Classes ... bus for students to attend Kwantlen College year-end Fashion Show		\$3,035 requested (50 students), \$20/student up to 50 students = \$1,000 max approved		-1,000.00
		17 Careers Department ... Capstone (covers Fall2024 and Spring2025)				-1,500.00
		19 Art Club ... hangers for wall art				-130.00
		20 French12 ... cultural experiences (cheese)		\$183.68 paid (Chq#780) versus \$1,200 approved		
	Notes:	Items Paid: #1 (BCCPAC Annual Fees) plus those paid via Chq#780 listed above Items Denied: #9 (RSS eSport Hoodies), #18 (Jr Girls Basketball Uniforms)		Balance Remaining re: 2024/2025 Committed Fall Funding	-9,830.00	
Forecasted Available Gaming Account Balance after 2024/2025 Fall Funding						\$ 31,184.09
Potential Spring Funding for 2024/2025 FOR DISCUSSION AND APPROVAL		1 English11 (Crime) ... EXIT Experience		\$203 / 15 students = \$13.50/student		-203.00
		2 French 10 / Foods Intro ... Cultural Experiences		\$750 / 50 students = \$15/student		-750.00
		3 RSS Grad Parent Committee ... DJ for Prom & Flash & Frame Photography for Prom		\$5,565 / 542 students = \$10.27/student		-5,565.00
		4 BC Student Leadership Conference		\$7,000 / 10-20 students = \$350-\$700/student Previous Year: Approved \$200/student for up to 20 students = \$4,000 max		-7,000.00
		5 RSS Cheer ... New Uniforms		not replaced since 2011, Multi-Year impact		-7,213.00
		6 Music Department ... Drums, Speakers		replace aging drums and broken speakers		-2,800.00
		7 French 11 ... Cultural Experience (croissants)		\$112 / 18 students = \$6.22/student		-112.00
		8 Gardening Club		\$400 / 100+ students = <\$4/student		-400.00
		9 Athletics - Jr. Girls Basketball Uniforms		\$2,500-\$3,500, uniforms almost 10 years old		-3,000.00
		10 Portable Staging to protect new gym floor (supports Dance, Grad, other presentations and performances)		Benefits entire student body, so ~ \$1/student		-4,000.00
				Subtotal 2024/2025 Potential Spring Funding	-31,043.00	
Forecasted Available Gaming Account Balance after 2024/2025 Spring Funding						\$ 141.09

APPENDIX C: RSS-PAC Treasurer's Report Feb 18, 2025

RSS-PAC 2024-2025 50/50 Raffle Reconciliation (License #157528)

Purpose: To reconcile the 50/50 raffle funds received, expenses paid, and funds disbursed

Raffle Proceeds	\$ 3,650.00
Returned Raffle Proceeds	0.00
Net Total Proceeds	\$ 3,650.00
Raffle Payout:	
Nikky-Rae - Winter 50/50 Raffle Winner (chq 778)	-1,825.00
Raffle Expenses:	
Bambora fees per stmts	-90.28
Raffle Nexus Canada fees per stmt (chq 779)	-408.80
Bank EFT transfer fee	0.00
Gaming license fee	-25.00
Total Raffle Expenses	-524.08
Balance Remaining for Disbursement (must be allocated prior to Dec 2025)	1,300.92
Carryforward from 2023-2024 Raffle (must be allocated prior to June 2025)	\$ 884.43
Total Available for Disbursement	\$ 2,185.35
Disbursements for 2024-2025 (To Be Voted On)	
2024-2025 RSS-PAC Awards (to 2025 RSS Grads): \$500 x 4	-2,000.00
Grad Committee	
- portion of proceeds toward their submitted funding request (To Be Voted On)	-185.35
Total Proposed Disbursements for 2024-2025	-\$ 2,185.35
50/50 Balance Remaining after Proposed Disbursements	\$ -

COPAC Feb 3rd 2025

SD23 budget presentation - 80% of our funds go to running classrooms (supplies and staff)

- All of our grad rates are above provincial average (all students, inclusive ed, and Indigenous grads)
- District is still growing
- Approx. 4500 staff
- 383m dollar budget for 2024/25
- 2500 children in childcare through our district
- Expecting a 100 student growth for next year
- Meetings for budget prep are public and anyone can attend

Tristee Val Johnson - Hockey skill academy increases for many schools (incl. RSS)

- Feedback on budget survey will be looked at including comments
- Looking for new superintendent

Kevin Kardall - Semester 2 and basketball is off and running

- Some different news in the province with the Victoria school board being fired by the minister over the cancelling of the school liaison program - lone trustee in place until Fall 2026 (next elections)

Susan Bauhart - COTA

- Bargaining is ongoing - local should be done by the end of the month then the province will start
- Hopefully ratified by the end of June

Feb. 27th 7-8:30 pm - dyslexia BC simulation - enrolment link coming on PAC communications -

https://sd23.zoom.us/meeting/register/TrJYMFtCRDSjp_0O3X3WhA - registration required

New gaming grant rules - you will need a BCeID (business recommended so it can follow school?) more info to come - see surrey DPAC for step by step -

<https://surreydpac.ca/posts/new-how-to-apply-for-a-bceid-for-gaming-application/>

**RSS-PAC Meeting
February 18, 2025
Appendix D (p.2)**

Enhancement agreement survey - RMS and RSS do not have enhancement agreements

BCCPAC AGM - hybrid online - in person in Prince George - proxy or is someone willing to attend online (RSS only)

- **Student award deadline for graduating students - March 31st -
<https://bccpac.bc.ca/index.php/members/awards/educational-award>**