

RSS PAC Meeting Minutes September 17, 2024

7:00pm ... In-Person (RSS Library) and ZOOM

Chair (In-Person RSS Library, and Zoom Facilitator): Tamara Ebl (*President*)

In-Person Attendees (RSS Library): Hugh Alexander (*Principal*), Jarret Atkins (*Vice-Principal, Last Names A-F*), Teresa Banka, Janique Campbell Smith, Barry Ebl, Megan Elmhurst, Dan Favell, Bonnie-Lee Gorda, Michelle Greer, Amanda Kraft, Graziela Lanuza, Sally McLaren, Angela Scheming, Keerthi Seelampall

Zoom Attendees: Fabian Cid, Kara Cooper, Keri Hayashi, Marie Howell, Hensie Jensen, Maria Elena Montoya, Anne-Marie Pryce Johnson, Hensie Morris, Omowumi Tunde-Omowunmi

ITEM	DISCUSSION / ACTION	PRESENTER
1.0 CALL TO ORDER	7:00pm	T. Ebl (Chair)
1.1 Acknowledgement	The RSS-PAC Executive respectfully acknowledges, with gratitude, that we are privileged to be guests on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.	Tamara Ebl (Chair)
1.2 Adoption of Agenda	Motion made by Tamara Ebl: To adopt the agenda as presented. Seconded by Megan Elmhurst. <i>No objections. Approved by general consent.</i>	Tamara Ebl (Chair)
1.3 Approval of Meeting Minutes of May 21, 2024	Motion made by Tamara Ebl: To adopt the Minutes of the May 21, 2024 meeting as presented. Seconded by Dan Favell. <i>No objections. Approved by general consent.</i> https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/	Tamara Ebl (Chair)
1.4 Business Arising from Minutes of May 21, 2024: 2.0f: (Information Item): Past President - UPDATE: Marie expressed gratitude for the invitation to continue to serve as Past-President. She has indicated she is balancing a busy schedule, but she will attend RSS PAC meetings if/when she is able. 3.2b: (Information Item): Status of Regulatory Filings - UPDATE: To be discussed as part of Treasurer Report (below) ... 3.2c: 50/50 Fundraiser - UPDATE: To be discussed as part of Treasurer Report (below) ...		Tamara Ebl (Chair)

ITEM	DISCUSSION / ACTION	PRESENTER
2.0 EXECUTIVE	rss.pacpresident@sd23.bc.ca	

2024-2025

President: Tamara Ebl
Vice-President: Megan Elmhurst
Past President: Marie Howell
Secretary: Kara Cooper
Treasurer: Dan Favell
COPAC Representative: Amanda Kraft

ITEM	DISCUSSION/ACTION	PRESENTER
3.0 STANDING ITEMS		
3.1 Treasurer's Report		Dan Favell (Treasurer)
	See Appendices A, B, C	
	3.1a: Motion made by Tamara Ebl: To approve <u>accept</u> the Treasurer's Report, as presented. Seconded by Megan Elmhurst. <i>No objections.</i> Approved by general consent.	
	3.1b: (Information Items): Status of Regulatory Filings	
	PAC Gaming Application for 2024-2025 school year was filed with the BC Community Gaming Grants Branch (of BC Government) in advance of the June 30, 2024 submission deadline. STATUS: Complete PAC Gaming Account Summary Report is a separate filing, with a separate submission deadline. Each PAC is required to submit to the BC Community Gaming Grants Branch (of BC Government), within 90 days of the organization's fiscal year end, an annual Gaming Account Summary Report providing details regarding activity in the Gaming Account during the organization's fiscal year. RSS-PAC has a fiscal year end of June 30, so we are required to submit our PAC Gaming Account Summary Report no later than Sept 28. STATUS: ToDo – Submit no later than Sept 28	
	3.1c: As motioned and approved at the May 21, 2024 RSS PAC meeting (AGM):	
	Net proceeds of the May2024 50/50 fundraiser (Draw Date: May 31, 2024), after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees) will be used to fund 2024-2025 PAC Awards (for RSS Grads).	

ITEM	DISCUSSION/ACTION	PRESENTER
3.2 President Report	3.2a (Information Item – Fall Funding Requests): - Fall Funding Request forms were significantly revamped last year, with positive feedback from RSS Staff. The same form will be used for Fall2024 fund, updated for dates. - Tamara Ebl will coordinate with RSS-PAC Admin for distribution of the form to all RSS Staff for consideration, with Friday, Oct 18 set as deadline for submission of 2024 Fall Funding Requests. - All requests received by Oct 18 will be considered at the next RSS-PAC meeting scheduled for Tuesday, Oct 22. 3.2b: Motion made by Tamara Ebl: To pay \$100 annual membership fee to BCCPAC. Seconded by Amanda Kraft. <i>No objections. Approved by general consent.</i> 3.2c (Information Item – Thank You! 😊): - Big shout out to all Parents/Guardians and Host Families. Thank you for your support and attending RSS-PAC meetings. - Special thanks to members of the RSS-PAC Exec Team for keeping things running smoothly both behind the scenes and during meetings.	Tamara Ebl (Chair)
3.3 COPAC Representative Report www.copac.sd23.bc.ca https://bccpac.bc.ca/ Information Items from Sept 9, 2024 COPAC Meeting	3.4a: See Appendix D	Amanda Kraft (COPAC Rep)

ITEM	DISCUSSION/ACTION	PRESENTER
3.4 RSS Administration Report https://rss.sd23.bc.ca RSS Priorities (Reminder) 1. Indigenous Ways of Learning - Including transitions for Indigenous students (e.g., to Grade 9 from middle school) 2. New Reporting and Assessment3. Cultural and DEI (Diversity, Equity and Inclusion) Recent Activities and Upcoming Events: Enrolment: 1900++ students for the 2024/2025 school year Thank You: To Parents/Guardians for volunteering their time and for the amount of work that gets done for our students. Principal: Hugh Alexander will be away Oct/Nov for surgery. Jarret Atkins will be covering during Hugh’s absence. Portables: Have been requested to provide additional classroom space. Hall Passes: Newly implemented. Feedback has been positive. Digital Device Policy: Newly implemented. Feedback has been positive. Students seem more engaged and focused. - Reading Recommendation: <i>The Anxious Generation</i> RSS Gym: Still under construction due to water damage. Roof has been repaired. New floor is in process. Estimated date of completion keeps getting pushed back, currently estimated for Oct 18. During construction, students are participating outdoors where possible, but also using the dome, RMS gym, and Trinity Church (being bused there) for volleyball. Sports: Football, Soccer, Field Hockey, and Cross Country have all started Key Dates: - Sept 27 ... Orange Shirt Day - Sept 30 ... National Day for Truth and Reconciliation (no classes) - Oct 10 ... School Photo Retakes - Oct 11 ... Implementation Day (no classes) ... Teachers will focus on RSS Priorities (above) - Oct 17 ... Early Dismissal (1:15pm) - Oct 17 ... Parent-Teacher Conferences ... In classrooms since gym is not anticipated to be ready	Guests: Hugh Alexander (Principal) Jarret Atkins (Vice-Principal, Last Names A-F)	
3.5 Grad Parent Committee Report rutlandseniorgradparents@gmail.com (with questions and/or to be added to their distribution list for updates)		TABLED (pending formation of 2024-2025 Grad Parent Committee)

Meeting Adjourned: 8:08pm

Next Meeting

- Tuesday, October 22, 2024 7:00pm
- All Parents, Guardians, and Host Families are welcome to attend

Schedule and Agendas of upcoming RSS-PAC meetings, and Minutes of past meetings

- <https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/>

APPROVED

APPENDIX A: RSS-PAC Treasurer's Report Sep 17, 2024

		Committed Funds			
Account	Bank Balance (Reconciled to Aug 31, 2024)	Approved Carryforward 2023/2024	Uncleared Cheques 771,772, 773, 774	Available Fund	Notes
General	2,714.76	-500.00	0.00	2,214.76	3 & 4
Gaming	21,219.36	-5,877.00	-4,597.07	10,745.29	1 & 2

Note 1: See Appendix B for detailed breakdown of approved balances

Note 2: See Appendix C for detailed 50/50 raffle reconciliation

Note 3: \$500 bursary (2023/2024) to be paid from General Account

Note 4: Awaiting receipt of a revised study permit and SIN before we can issue a cheque

Note 5: \$1,859.52 2023/2024 approved funding expired at the end of the academic year

APPENDIX B: RSS-PAC Treasurer's Report Sep 17, 2024

RSS-PAC Gaming Account Committed Funding

Purpose: To calculate the forecasted amount remaining in the Gaming bank account after accounting for committed funding

	Date	Requested By	Department	Description		Amount
Gaming Account Bank Balance @ Apr 30, 2024	April 30, 2024					\$ 33,351.98
	May 24, 2024	Chq 767				-1,067.23
	May 24, 2024	Chq 768				-11,966.82
	May 27, 2024	Raffle proceeds				1,136.50
	May 28, 2024	Raffle proceeds				424.34
	May 29, 2024	Raffle proceeds				170.77
	May 29, 2024	Raffle proceeds				107.22
	May 29, 2024	Raffle proceeds				58.47
	May 30, 2024	Raffle proceeds				146.35
	May 31, 2024	Raffle proceeds				146.30
	May 31, 2024	Bank fees				-2.00
	June 3, 2024	Raffle proceeds				82.89
	June 4, 2024	Raffle proceeds				24.37
	June 5, 2024	Raffle proceeds				97.50
	June 19, 2024	Cheryl Shier - 50/50 Raffle Winner Chq 769				-1,227.50
	June 21, 2024	Raffle Nexus fees Chq 770				-257.78
	June 30, 2024	Bank fees				-2.00
	July 31, 2024	Bank fees				-2.00
	August 31, 2024	Bank fees				-2.00
Gaming Account Bank Balance @ Aug 31, 2024	August 31, 2024					\$ 21,219.36
Uncleared Cheques	17-Sep-2024	Sumire Shiozaki Student Award (2024 Grad)	771			-500.00
	17-Sep-2024	Harleen Sra Student Award (2024 Grad)	772			-500.00
	17-Sep-2024	Eli Ebl Student Award (2024 Grad)	773			-500.00
	17-Sep-2024	RSS PAC Reimbursements	774			-3,097.07
Available Gaming Account Bank Balance @ Sep 17, 2024 after uncleared cheques						\$ 16,622.29
Carry Forward Committed Funding for 2023/2024	November 15, 2023	Lindsay Robb	Athletics - Volleyball	Replace outdated uniforms		-1,877.00
	January 10, 2024	Jackie Groat / Lindsay Reynoldson	Leadership	BC Student Leadership Conference 2024 in Abbotsford * Approved \$200 per student, up to 20 students, max \$4,000		-4,000.00
				Subtotal 2023/2024 Carryforward Funding	-5,877.00	
Available Gaming Balance after 2023/2024 Carryforward Funding						10,745.29
Committed Fall Funding for 2024/2025						
				Subtotal 2024/2025 Committed Fall Funding	0.00	
Forecasted Available Gaming Account Balance after 2024/2024 Fall Funding						\$ 10,745.29

APPENDIX C: RSS-PAC Treasurer's Report Sep 17, 2024

RSS-PAC 2023-2024 50/50 Raffle Reconciliation (License #151199)

Purpose: To reconcile the 50/50 raffle funds received, expenses paid, and funds disbursed

Raffle Proceeds	\$ 2,455.00
Returned Raffle Proceeds	0.00
Net Total Proceeds	\$ 2,455.00
Expenses:	
Bambora fees per stmts (3.60+0.20+56.49)	-60.29
Raffle Nexus Canada fees per stmt (1000.00 + 50.00)	-257.78
Bank EFT transfer fee	0.00
Gaming license fee	-25.00
Total Expenses:	-343.07
Raffle Disbursements	
Cheryl Shier - 50/50 winner (chq 769)	-1,227.50
Grad Committee - portion of proceeds	0.00
Total Disbursements	-1,227.50
Balance Remaining for Disbursement (must be allocated prior to June 2024)	Note 2 \$ 884.43
Approved Disbursements for 2024-2025	
2024-2025 Bursaries: \$500 x ?	0.00
Total Approved Disbursements for 2023-2024	Note 2 \$ -
50/50 Balance Remaining after Approved Disbursements	\$ 884.43

RSS-PAC Meeting

September 17, 2024

Appendix D

COPAC Meeting Sept. 9, 2024

Assistant Superintendents - what schools they look after and other things they are involved in in the district

Sarena Smith - chair for Partners for Inclusive Education first meeting September 17th by Zoom - looking at who is who in inclusive ed (parent group - any parent with any child with special needs diagnosed or not)

- <https://sd23.zoom.us/j/8569391842>
- To join email list: <https://forms.office.com/r/5ZWgBTDZ4m>

Trustee - Wayne Broughtan - no meetings yet - welcome back

- School buildings get requested but the provincial government needs to provide funding for these so we are encouraged to contact the Ministry of Education for these inquiries
- Please vote in the provincial election

Superintendent Kevin Kardaal - smooth startup

- Lots of building projects ongoing
- Digital devices in schools - away bell to bell elementary/middle, secondary they should be away in class unless asked by teacher (should be rare as we have other ways students can access the internet)
- Bill 40 - will change how Indigenous education is handled (gives more voice to Indigenous peoples)
- Safety zone around schools - no protestors, can't hand out pamphlets (can be ticketed and fined)
- Most daycares are open (just waiting on Hudson Road) - some growing pains

COTA - Susan Bauhart - Welcome back

- Staff is working hard to learn your students

Budget - No funds for BCCPAC fees for this year (last year the district let us keep some extra money to do this) - Fees can be paid from Gaming grants (\$100) - if our school can not pay reach out to COPAC - we need to decide if we want to be involved in BCCPAC this year (give them a chance as a new crew is in and should be more transparent?) - register sooner rather than later as might be something to vote on before AGM - **I need to know if we want to be voting members for BCCPAC. The fee will need to be paid by someone and then reimbursed - discuss who will register the school.**

Upcoming COPAC Events this year – PAC 101, Treasurer 101, Bylaws , Active Transportation & Safe Routes to School - **any other requests?**

Respond to Nicola re using zoom still (yes to RMS and RSS) - done